



DELAINE EASTIN
State Superintendent of Public Instruction

DEPARTMENT
OF
EDUCATION
721 Capitol Mall
P O Box 944272
Sacramento, CA
94244-2720

October 5, 2001

Dear District and County Superintendents of Schools and County Tobacco-Use Prevention Education (TUPE) Coordinators:

Tobacco use is responsible for the deaths of more Californians than any other preventable cause of death and disease today. Prevention programs and intervention programs in schools are an important component in achieving the overall goal of better health, resulting in more productive lives and reduced health care costs in California.

Enclosed is information for the Request For Application (RFA) process conducted by the Healthy Kids Program Office (HKPO) for the following Tobacco Use Prevention Education (TUPE) Competitive Grants: **Schools With Students in Grades Nine Through Twelve, AND/OR Promising Tobacco Programs For Middle Schools or Junior High Schools.**

This RFA package outlines submission requirements, grant conditions, and the application review processes for New and Continuing Grades Nine through Twelve grants and for Promising Tobacco Programs. It is also accessible on the HKPO website at www.cde.ca.gov/healthykids. County offices of education, school districts and charter schools that meet criteria specified within this RFA are eligible to apply for both programs.

Multiple grants will be awarded as a result of this RFA. Funding for these projects has been appropriated through the 2002-2003 Budget Act and will be subject to availability of that funding. The funding source is the Cigarette and Tobacco Products Surtax Fund, which provides tobacco surtax funds for school-based and community-based tobacco use prevention education and reduction programs. Successful applicants for Grades 9-12 grants will receive **33-month funding** beginning July 1, 2002, and ending March 31, 2005. Middle and Junior High School Promising Tobacco Program grants will receive **34 months of funding** and will begin June 1, 2002 and end March 31, 2005.

Information workshops will be held in Sacramento, Riverside, San Diego, Redding, and Fresno. Since space is limited, it is important that participants planning to attend make reservations as soon as possible. A reservation form is attached and should be faxed to the HKPO at (916) 657-5131 by October 31, 2001.

District and County Superintendents and
County TUPE Coordinators
October 5, 2001
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For further information regarding this RFA, please contact your County TUPE Coordinator or one of the CDE Regional staff assigned to your area. (Refer to Section IV of the RFA.)

Sincerely,

Kathy B. Lewis
Deputy Superintendent
Child Youth and Family Services Branch

Wade S. Brynson
Assistant Superintendent
Learning Support and Partnership Division

KBL:klm

Enclosures

October 2001

**Tobacco-Use Prevention Education
To Prevent And Reduce Tobacco-Use Among
School-Age Youth**

**Requests For Applications
For
Schools With Students
in Grades Nine Through Twelve
(July 1, 2002 – *March 31, 2005*)**

AND/OR

**Promising Tobacco Programs
For Middle Schools and Junior High Schools
(June 1, 2002– *March 31, 2005*)**

Assembly Bill 3487 (Chapter 199, Statutes of 1996)
Cigarette and Tobacco Products Surtax Funds
(Proposition 99)

California Department of Education



**721 Capitol Mall, 3rd Floor
Sacramento, CA 95814**

(916) 657-2810

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Attachment 1 - Intent to Apply

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Attachment 3 - Worksheet for Indirect Costs

Attachment 4 - Application Packet 1 for Grades 9-12

Attachment 5 - Scoring Rubric for Grades 9-12 Applications

Attachment 6 - Application Packet 2 for Promising Tobacco Program

Attachment 7 - Scoring Rubric for Promising Tobacco Program Applications

**RESERVATION
for the
Tobacco-Use Prevention Education (TUPE) Programs
Competitive Funding
Workshop and Information Meeting**

DATE DUE: **(NO LATER THAN OCTOBER 25, 2001)**

TO: HEALTHY KIDS PROGRAM OFFICE FAX (916) 657-5131

SUBJECT: WORKSHOP AND INFORMATION MEETING FOR TOBACCO-USE
PREVENTION EDUCATION (TUPE) PROGRAMS COMPETITIVE
FUNDING

I plan to attend the following workshop: (Check one)

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> NOVEMBER 1, 2001 (12:30 – 3:30 PM) | Sacramento County Office of Education |
| <input type="checkbox"/> NOVEMBER 5, 2001 (12:30 - 3:30 PM) | Riverside County Office of Education |
| <input type="checkbox"/> NOVEMBER 6, 2001 (9:00 - 12:00 AM) | San Diego County Office of Education |
| <input type="checkbox"/> NOVEMBER 7, 2001 (10:00 AM –1:00 PM) | Shasta County Office of Education |
| <input type="checkbox"/> NOVEMBER 13, 2001 (10:00 AM – 1:00 PM) | Fresno County Office of Education |

Name: _____ Title: _____

District: _____ County: _____

Telephone: (____) _____ Fax: (____) _____

Primary area of interest in the workshop: (Check all that apply)

Applying for a:

- ☐ New TUPE Grades 9-12 Grant (Category I)
- ☐ Continuing TUPE Grades 9-12 Grant (Category II)
- ☐ Promising Tobacco Program for Middle Schools and Junior High Schools

CRITICAL DATES FOR TUPE RFA PROCESS

RFA Information Meetings

**November 1, 2001
(12:30 - 3:30 PM)**

Sacramento County Office of Education
9738 Lincoln Village Drive
Sacramento, CA 95827
(916) 228-2500

**November 5, 2001
(12:30-3:30 PM)**

Riverside County Office of Education
3939 Thirteenth Street
Riverside, CA 92502
(909) 222-4459

**November 6, 2001
(9:00 – 12:00 AM)**

San Diego - Health Services Complex
3851 Rosecrans Street
San Diego, CA 92110
(619) 718-6666

**November 7, 2001
(10:00 AM – 1:00 PM)**

Shasta County Office of Education
1644 Magnolia
Redding, CA 96001
(530) 225-0242

**November 13, 2001
(10:00 AM – 1:00 PM)**

Fresno County Office of Education
1111 Van Ness
Fresno, CA 93712
(559) 497-3819

December 14, 2001

Notice of Intent to Apply Due

February 13, 2002

Applications must be received in the Healthy Kids Program Office of the California Department of Education by 4:00 p. m.

March 5-8, 2002

Review and Selection of Grades 9-12 Applications

March 19-21, 2002

Review and Selection of Middle and Junior High School Promising Tobacco Programs Applications

April 15, 2002

Notices of Intent to Award Mailed to Applicants

April 15-19, 2002

Appeal Period

June 1, 2002

Program Funding Starts (Promising Tobacco Programs)

July 1, 2002

Program Funding Starts (Grades 9-12)

March 31, 2005

Program Funding Ends for Both Grants

In addition to the above information meetings, staff may also be available to present this information at county or regional meetings. Contact the CDE Healthy Kids Program Office at (916) 657-2810 or your assigned consultant for information or assistance.